



কেন্দ্রীয় পুঁথিভৱাল : জাহারলাল নেহু মাহাবিদ্যালয়
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Ref No. JNCLib/1/2024/5

Dated: 25/04/2025

To:

All the Head of Department

J.N. College, Boko

Subject: Request to Resubmit Book List in Soft Copy (Word Format)

Respected Sir/ Madam,

This is to kindly request your department to resubmit the updated book list (soft copy) in **Microsoft Word format** at the earliest. The previous submission was either not in the required format or incomplete.

The list should be sent via email to the **Principal** and **Librarian** at the following email addresses:

Principal's Email: principaljnc13@gmail.com

Librarian's Email: anamiikaccl@gmail.com

The list should be sent within **one week** from the date of this letter to facilitate smooth processing and procurement.

Thank you for your understanding and cooperation.

Best regards,

Abisya 25/04/2025
Dr. Anamika Baishya
Librarian
J.N. College, Boko

Librarian, J.N. College, Boko