

JAWAHARLAL NEHRU COLLEGE

(Affiliated to Gauhati University)
NAAC Accredited with 'B' Grade
Boko, Kamrup, Assam-781123



Estd. 1964

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E- GOVERNANCE POLICY JAWAHARLAL NEHRU COLLEGE, BOKO

As a part of e- governance system, Jawaharlal Nehru College, Boko, decided to use ICT for hassle-free and paperless functioning of various official as well as academic activities of the college with a view to keep all databases and information in electronic form instead of manual method. Under this automation system the college follows the following policies-

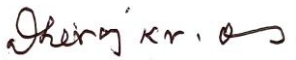
1. The communication within various departments/ sections will be automated through the college portal to enable efficient governance in the college.
2. The college portal will be used to automate, transfer data/ information for the purpose of Admission, Class attendance, Workload, e-class, internal assessment, Students feedback, result, generation of end semester certificate etc.
3. The college portal will be used for administrative management of activities related to Students and employees. All circulars and orders will be made available through email, bulk SMS and WhatsApp and also through college website.
4. The E-governance will also be used to manage accounts like payment of Salaries, other payments, fee collection, fund transfer etc. aligning with the Government policies of digital payments (PFMS) for better accountability and transparency.
5. College Library services have been expanded significantly to all the users through automation and digitization.
6. The student's body election will also be managed by using ICT.
7. Use of ICT for effective implementation of e-governance at the college, the office staff, academic staff are trained and capacity building training, workshops will be organised regularly.
8. For various stakeholders of the college, the e-governance system will be used as common platform to share their views, suggestion, grievances etc.
9. The college will phase wise transform all manual tasks like record keeping, stock keeping, filing etc. to digital mode for full-fledged implementation of e-governance system.

The college promises to provide good governance to all the stakeholders through effective, efficient, accountable and transparent administrative system.


(Dr. Tapan Dutta)
Principal
Principal
Jawaharlal Nehru College
Boko



ESTD.: 1964


(Dr. Dhiraj Kr. Das)
Coordinator, IQAC